

VILLAGE OF MANCHESTER
Manchester, Vermont

**Minutes of a Regular Meeting of the
Development Review Board
Held on the 7th day of January, 2015**

Members Present: Chairman Donald Brodie, Vice Chairman Tom Deck, Orland Campbell, Karen Walla, Joe Giolito, Craig Powers, Alternate

Members Absent: Al Michaels, Julie Hanes

Others Present: Karen Walla, Blue Heron Holdings, LLC/Raymond James, Michael P. Sherman, Summit Brokerage, Eric Scott, Administrative Officer

Chairman Brodie called the meeting to order at 10:00 A.M.

Motion by Chairman Brodie, second by Member Walla to appoint Eric Scott, as Board Secretary was unanimously approved.

Minutes:

The Members reviewed the minutes of the meeting of December 3, 2014.

After review, Vice Chairman Deck moved that the minutes of the meeting of December 3, 2014 be approved. Member Walla seconded. The vote by Members present at the December 3 meeting was unanimous in favor.

The draft minutes of the meeting of November 05, 2014, were reviewed and completed. Minutes of the November 05 meeting will be reviewed and approved at the next meeting.

Applications:

Application 14-44, Hager Brook Farm, LLC/Summit Brokerage, 3888 Main St. Sign

Mr. Sherman, Summit Brokerage presented the proposed signage and answered questions posed by Board Members. Member Campbell moved that the Board adopt the recommendation of the Design Advisory Committee and approve the application with the condition that the sign be rotated 90 degrees to conform to the current sign on the same post. Vice Chairman Deck seconded. Discussion followed and Mr. Sherman stated that Summit Executive Office would have to approve the change. Chairman Brodie stated Mr. Sherman could provide the Administrative Officer with the new sign and Mr. Sherman would not have to wait until the next Board meeting for an approval. The vote was unanimous in favor.

Application 14-45, Blue Heron Holdings, LLC/Raymond James, 4331 Main St. Sign

Ms. Walla, Blue Heron Holdings presented the proposed signage and answered questions posed by Board Members. Alternate Member and DAC Member Powers advised that the Design Advisory Committee had unanimously recommended approval of the application. Member Campbell moved that the Board adopt the recommendation of the Design Advisory Committee and approve the application. Member Giolito seconded and Member Walla recused herself. The vote was unanimous in favor.

Other Business:

No action was taken regarding the Appeal of *Notice of Violation*, Operation of a commercial establishment (dog kennel operation), 2827 River Rd. A Public Hearing will be scheduled at a later date.

Discussion of Minor permit process. Administrative Officer Scott presented the Bylaws regarding Minor permits, a description of the process and the posting requirements. All members concurred with Mr. Scott regarding the processing of Minor permits going forward.

Administrative Officer's Report

Administrative Officer Scott stated that in the month of December a Certificate of Use for The Inn at Manchester, 3967 Main St. and a Certificate of Zoning Compliance, Reluctant Panther Inn, 39 West Rd. were issued,

There being no further business to come before the board, Chairman Brodie made a motion to adjourn, Vice Chairman seconded, vote was unanimous in favor and the meeting adjourned at 11:30 A.M.