



Village of Manchester, Vermont

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MINUTES

Regular Meeting

Village of Manchester Board of Trustees

Monday, March 7, 2016

4:30 p.m., Village Offices

45 Union Street

Present: President, Brian Knight, Trustees: Tom Dyett, Jim Lewis, Tom Deck and Andrea Ross; Clerk, Treasurer and Tax Collector, Julia Arvin; Zoning & Planning Administrative Officer, Eric Scott

Visitors/Guests: Donald Brodie, Bob McCafferty (Southern Vermont Art Center [SVAC]), Michael T. Bailey (SolarFest), Naomi Bindman (SolarFest), Marshall Squier (SolarFest), Ann M. Walters, Heather Thomas (SVAC)

President Knight called the meeting to order at 4:30 pm.

- 1. Trustee Deck motioned to approve the minutes for the Regular Meeting of the Board of Trustees held February 1, 2016. Trustee Lewis seconded and so voted.**
- 2. The follow-up and discussion of the Southern Vermont Art Center's Special Event Permit for SolarFest was taken as the next agenda item in order to accommodate the visitors/guests. Mike Bailey presented an enlarged photograph of the Art Center and discussed the location of the camping and parking sites. There were questions about security, safety the drinking water sources at the Art Center and sanitation. All concerns were addressed. Trustee Deck motioned to approve the Special Event Permit based on the successful clarification of the event and resolution of the Board's previous concerns. Trustee Lewis seconded the motion and all voted in favor.**
- 3. President's Update:**
 - a. At the February Meeting, the Board decided to stand with the Town of Manchester on the City of Rutland's request for a Resolution in relation to Act 248. The Town of Manchester has chosen not to address this issue; therefore, the Village of Manchester will be following suit.**

- b. President Knight presented a plan to utilize part-time Town of Manchester police officers to monitor traffic issues within the Village boundaries. The officers will be scheduled 3 days per week for 4 hours per shift for the next 3 months. At the end of this period of time the Village will be provided with information on excessive speed and overweight vehicles that could be useful in preparing a more permanent plan. Trustee Lewis expressed concern over the cost of the plan. Trustee Deck motioned to approve the plan. Trustee Ross seconded the motion. Four Trustees voted in favor of the plan with one opposed. The plan passed. All budgets need to be ready by the deadline in June.
 - c. Preliminary budget discussions are currently being scheduled. The Town of Manchester's contribution to the Village of Manchester's budget was mentioned. The need for an updated road condition report and tree inventory was discussed. Trustee Lewis gave the Road and Tree report at this time and provided the Board with preliminary quotes on paving expenses for several roads in the Village. Grant applications are going out within the next week so there is a chance for reimbursement for some of the needed work. Approximately 10 trees have been identified as needing work next year.
 - d. President Knight discussed the monthly fiscal reports and reminded the Board of its fiscal responsibility.
4. The submitted Liquor Permits were reviewed and discussed. A motion to approve the following First Class Licenses was made by Trustee Ross:
- The Equinox Hotel
 - The Dormy Grill
 - The 1811 House
 - The Wilburton Inn
 - The Silver Fork
 - The Reluctant Panther
 - Mulligans
 - The Taconic Hotel

Trustee Deck seconded the motion and all voted in favor. Trustee Ross then motioned to approve the following Outside Consumption Permits:

- The Equinox Hotel
- The Dormy Grill
- The 1811 House
- The Wilburton Inn
- The Reluctant Panther
- The Inn at Manchester

Trustee Lewis seconded the motion and all voted in favor. Trustee Deck then motioned to approve a Second Class License for the Equinox Gift Shop, Trustee Lewis seconded the motion and all voted in favor.

5. Clerk/Treasurer and Tax Collection, Julia Arvin provided an update on the January financial report and noted that a couple of items needed further review (i.e. salt purchases did not appear to be properly allocated.) She will present an update at the April 4th BOT meeting.

One additional tax payment has been received. Another signer is needed for checks over the \$1000 limit. Jim Lewis motioned for Tom Deck to take on this responsibility and Andrea Ross seconded. All voted in favor.

6. Eric Scott presented the Administrative Officer's report. (Hard copy on file in the Village Office.)
7. Discussion continued on Section IV of the Village Ordinances (pertaining to special events permits.) Proposed changes include a "no fee" option; no permits for tag sales; changes to the requirement of notification of adjoining neighbor and the process of review and enforcement. Trustee Ross motioned to table the discussion pending a work session to be scheduled at a later date. Trustee Lewis seconded the motion and all voted in favor.

At 6:16 pm President Knight asked for a motion to go into Executive Session. Trustee Ross so motioned, Trustee Lewis seconded and all voted in favor.

The Board came out of Executive Session at 6:38 pm and there being no further business Trustee Ross motioned to end the meeting. Trustee Lewis seconded the motion and all voted accordingly. The meeting ended at 6:38 pm.

Respectfully Submitted,

Missy Bell-Johnson
Secretary to the Board of Trustees and
Assistant Clerk