



Village of Manchester, Vermont

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DRAFT MINUTES

Regular Meeting

Village of Manchester Board of Trustees

Monday, April 4, 2020

Meeting held via Zoom

In Attendance: President, Brian Knight; Trustees: Richard Moore, Jim Lewis and Nina Mooney; Clerk/Tax Collector and Treasurer, Julia Arvin; Secretary/Asst. Clerk & Treasurer, Missy Johnson

Public: Donald Brodie

President Knight brought the meeting to order at 4:32 pm. Trustee Moore motioned to approve the minutes from the Regular Meeting of the Board of Trustees held on March 2, 2020. Trustee Mooney seconded the motion and all voted in favor.

Trustee Moore then motioned to approve the minutes from the Special Meeting of the Board of Trustees held on April 13, 2020 in regard to the Burr and Burton Academy Act 250 Application and Request for a Traffic Study. Trustee Mooney seconded the motion and all voted in favor.

There were no questions or concerns posed regarding the Equinox on the Battenkill Curb Cut Application. Trustee Mooney motioned to approve the Curb Cut. Trustee Moore seconded the motion and all voted in favor.

Ms. Arvin brought up the possibility of alternative ways to conduct the Annual Meeting due to the pandemic and mentioned that extra plans would be needed for some alternatives. It was generally agreed that a Zoom meeting would be preferred and that a mail-in ballot for voting could be an option. Ms. Arvin explained that a conference call with the State Director of Elections was in the process of being scheduled.

It was mentioned in the Update on Outstanding Issues that neither President Knight, nor Nina Mooney have heard anything about Task Force meetings for the Bennington County Courthouse. Updates on the Seminary Avenue, West Road and Route 7A intersection would be addressed in Executive Session.

Trustee/Road Commissioner and Tree Warden, Jim Lewis provided information on the status of the 2019/20 tree work. The tree stumps have been ground and the clean-up will be continuing this week. The Road Crew will be bringing in top soil and planting grass in these locations.

Mr. Brodie mentioned that he had passed questions from the BOT to the Garden Club regarding tree planting and that he had not received any information back.

Mr. Brodie also mentioned that West Road had been identified as a road to be used by construction traffic for BBA projects and he asked about Overweight Permits. President Knight confirmed that the BBA permit was being issued today and he was not convinced that the Village would want to protest this matter at this time. Trustee Mooney asked for confirmation that the trucks would not be traveling on Franklin and Dillingham.

President Knight then mentioned that a previous request from Ms. Arvin to go into executive session was withdrawn as the issue had been resolved.

Ms. Arvin confirmed that everyone received the financial reports provided by email and noted that these were not the final reports for the year. She motioned that it was a great year for getting payments on past due taxes. Ms. Arvin continued by providing information on the Heavy Equipment Account transfers to Certificates of Deposit with Bank of Bennington and noted that interest on these accounts is provided once per year.

Ms. Arvin mentioned the March Financial Statement from the Village Accountant and indicated that there were no concerns. She then responded to Trustee Mooney's question posed at the March, 2020 meeting, regarding money budgeted for website upgrades by saying that she was not aware that any money had been budget for this project in 2019/20 but that it could be a separate line item in the 2020/21 budget.

Trustee Lewis motioned to go into executive session at 4:50 pm.

The BOT exited Executive Session at 4:58 pm. It was agreed that Trustee Lewis would explore the possibility of installation of cameras at the West Road, Seminary and Route 7A intersection, Prospect Street and Franklin and Dillingham.

There being no further business before the Board, Trustee Moore motioned to adjourn the meeting. President Knight seconded the motion and all voted in favor. The meeting ended at 5:00 pm.

Respectfully Submitted,
Missy Bell-Johnson