



Village of Manchester, Vermont

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Regular Meeting

Village of Manchester Board of Trustees

Monday, June 3, 2019

4:30 p.m., at the Village of Manchester Office, 45 Union Street

In Attendance: President, Brian Knight; Trustees: Nina Mooney, Bill Mariano and Jim Lewis;
Clerk/Treasurer/Tax Collection, Julia Arvin, and Assistant
Clerk/Treasurer/Secretary, Missy Bell-Johnson

Absent: Tom Deck

Public: Donald Brodie

President Knight brought the meeting to order at 4:30 pm.

Trustee Mooney motioned to approve the minutes of the May 6, 2019 Regular Meeting of the Board of Trustees. Trustee Mariano seconded the motion and all voted in favor.

The approval of the Articles for the 2019 Village of Manchester Annual Report was tabled to the next work session.

Updates on Outstanding Issues:

- **Traffic at Route 7A/ West Road/Seminary Avenue:** This matter is being passed to Jim Lewis to determine, and report back to the Trustees, if the state is interested in becoming involved with this intersection. President Knight mentioned that he has heard from some who do not feel a roundabout in this area would be welcomed.
- **Equinox parking matters:** Trustee Mariano reported that the traffic island has been extended and concrete was recently poured for the driveway. There is a little bit of work on the asphalt and the installation of the lights still to finish, but the project is almost complete.
- **Bennington County Courthouse (B. Knight & N. Mooney);** nothing to report at this time. Courthouse is being cleaned out upstairs
- **Three new Outstanding Issues were assigned:**
 - **QuickBooks -** Trustee Mooney and Julia Arvin
 - **Website Update –** Trustee Mooney
 - **Outdoor Lighting –** President Knight

President Knight set a date for the final budget work session. The meeting will be held in Executive Session because personnel issues will be discussed.

Reports:

- **Roads and Trees (J. Lewis):**
 - **Paving projects on Brightwood and Witherall should be starting soon. The paving project on Route 7A is continuing and will be completed after Route 11 is finished.**
 - **The sidewalk projects just need a couple of hours of finish work.**
 - **The Trustees discussed projects slated for completion in the coming year.**
- **Treasurer/Tax Collector (J. Arvin):**
 - **End of year figures were provided. No big surprises. The report does not include amounts that were budgeted for last fiscal year but not paid. We are actually right on with just about everything. President Knight credited everyone and stated that the budget was estimated very well. Ms. Arvin has given the Tax Report to the accountant. There is \$14,000 in property taxes still due. One property has gone to tax sale and one is in Chapter 11.**
 - **Administrative Officer (E. Scott) – the Trustees reviewed the written Zoning Report.**

Other/New Business: None

At 4:59 President Knight asked to go into Executive Session to discuss salaries and payroll.

At 5:15 the Trustees came out of Executive Session. There was no issue voted on.

The meeting ended at 5:15.