



Village of Manchester, Vermont

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DRAFT MINUTES

Regular Meeting

Village of Manchester Board of Trustees

Monday, June 5, 2017

4:30 p.m., at the Village Offices, 45 Union Street

In Attendance: President, Brian Knight; Trustees: Bill Mariano, Andrea Ross, Jim Lewis and Tom Deck; Secretary & Assistant Clerk/Treasurer, Missy Bell-Johnson

Absent: Clerk/Treasurer and Tax Collector, Julia Arvin

Public: Donald Brodie

President Knight called the meeting or order at 4:35 pm.

1. Trustee Mariano motioned to approve the minutes from the last Regular Meeting of the Board of Trustees held May 15, 2017. Trustee Lewis seconded the motion and all voted in favor.
2. President's Update:
 - a. The damaged guardrail on Ways Lane has not been repaired. Alan Mowrey is still working with the Town of Manchester Police Department in obtaining compensation from the State fund as the vehicle that caused the damage was uninsured.
 - b. President Knight reminded the Board of the upcoming meeting scheduled in preparation of the budget and budget approval.
 - c. Regarding the budget it appears that there will be a modest increase in taxes of approximately per family. The balance in the Heavy Equipment fund needs to be increased. This account has been slightly underfunded for past couple of years. President Knight asked the Board to remember that this fund is not discretionary. It is used only for the replacement of equipment. It is a reserve fund.
 - d. An update on the Cole/Miness matter being appealed with the Environmental Court was provided.

- e. Liaisons to committees, Tom Deck and Andrea Ross have been asked to go to their respective committees and ask for recommendations for appointment, re-appointment next year.
 - f. In cooperation with the Town of Manchester and the BCRC a letter of recommendation to the Economic Development Administration was provided this week.
 - g. The Village received complaint from the Larkins regarding the construction of a patio at Mulligan's. The homeowners alleged they had not been notified. After review it was determined that the project was a properly warned item on the DAC and DRB agendas and was in compliance with state law and the Village of Manchester Bylaws.
3. Reports:
- a. Roads and Trees (J. Lewis):
 - The Town Fire siren was off for a couple of days. It is now back up and running.
 - The new truck quote came in less than expected.
 - Prospect and 7A had a wash-out and the Alan and Adam did a great job repairing the area.
 - b. Treasurer/Tax Collector (J. Arvin): Financial report were distributed and reviewed.
 - c. Administrative Officer (E. Scott) – Written Zoning Report submitted, reviewed and is on file.

4. Other/New Business:

There being no further business, Jim Lewis motioned to end the meeting. Bill Mariano seconded the motion and all voted in favor. The meeting ended at 5:17 pm.

Respectfully Submitted,

Missy Bell-Johnson
Assistant Clerk & Secretary to the BOT