



Village of Manchester, Vermont

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Regular Meeting

Village of Manchester Board of Trustees

Monday, June 6, 2016

4:30 p.m., Village Offices

45 Union Street

In Attendance: President, Brian Knight; Trustees: Andrea Ross, Tom Deck; Clerk/Treasurer and Tax Collector, Julia Arvin

Public: Donald Brodie

Absent: Trustees: Jim Lewis and Tom Dyett

President Knight called the meeting to order at 4:30 pm. The order of the agenda was then changed to accommodate Trustee Deck who needed to leave the meeting early.

Trustee Deck motioned for approval of the minutes of May 2nd, Trustee Ross seconded the motion and all voted in favor.

The tree bids were opened. Andrea Ross motioned to grant the 2016/17 tree bid to Trees, Inc., Tom Deck seconded the motion and all voted in favor.

The Trustees then moved on to review the Development Review Board's (DRB) approval n to allow Mulligan's restaurant to build a patio with a slight encroachment into the Village right-of-way. The BOT was asked to consider use of the right-of-way for this project. As liability and insurance are a concern, President Knight previously discussed the matter with Village Counsel, Rob Woolmington, and a proposed list of conditions was recommended. Trustee Deck motioned to follow the recommendation of the DRB to grant the application for the patio with counsel's recommended conditions added. A letter will be sent to Mulligan from the Administrative Officer. If Mulligan's accepts the letter, the permit will be granted. Trustee Ross seconded the motion and all voted in favor. (Note: A copy of the application and the letter to the applicant listing the conditions is available for viewing at the Village of Manchester Office)

President Knight then noted that the timing of the Mulligan's matter was an issue. The timing was very tight between the DRB meeting and approval of the application and the regular monthly meeting of the Board of Trustees (BOT). In order to have this matter on the agenda for the BOT, the BOT needed to be fully informed of the issue. President Knight mentioned that the Village officers, board members and trustees owe the citizens of the Village a duty not to rush this procedure.

Donald Brodie, as a Village resident, spoke about his observation that a number of signs on Route 7A are in the right-of-way and that officials have struggled with what to do about this problem in

the past. He questioned whether the manner of this encroachment is acceptable and mentioned that it was not good precedent.

Reports:

- **Roads and Trees (B. Knight for J. Lewis):** Everything is going fine other than sewage backup this morning due to the rain.
- **Treasurer/Tax Collector (J. Arvin):**
 - The budget for the 2016/17 fiscal year is close to finished. We are waiting to receive the Grand List.
 - Last years' numbers were very close to what was budgeted. Areas that went over budget were discussed.
 - The budget may be increased by about \$70,000. A very modest tax increase is possible.
 - Treasurer Arvin explained how the tax rate is set and what the grand list's effect is on the budgetary process
 - Village infrastructure is showing its age – some major expenses will be incurred in future years. The Village cannot continue to maintain the aesthetic quality of the Village without raising taxes in the future.
 - A Special Meeting of the Board of Trustees is scheduled for June 15, 2016 at 4:30 pm to finalize and approve the budget.
 - It is likely that a bridge loan from the Heavy Equipment Fund and/or other account(s) will be necessary to cover expenses until tax season commences.
- **President's Report (B. Knight):**
 - A timetable to guarantee the annual report goes to press in a timely fashion is not being met. Please submit requested items to the secretary ASAP.
 - A list of officers up for appointment will be needed for the Annual Meeting.
 - Warnings of the various upcoming meeting were discussed
 - The Village is still in the phase of waiting for possible public comment on Section IV of the Ordinances. The deadline is June 15th. The ordinance changes will be adopted on July 1st if there are no comments/objections.
 - Chief Hall has been asked for a status report on the truck and speeding matters.
 - Eric Scott has spent a great deal of time researching the Overweight Permit matter. Generally, overweight permits are controlled by the state. The trucks need a permit. If they are stopped by the police without a permit they can be fined.

As there was no other business, Andrea Ross motioned to adjourn the meeting, President Knight seconded the motion and all voted in favor. The meeting adjourned at 5:28 pm.