

**VILLAGE OF MANCHESTER
MANCHESTER, VERMONT 05254**

**Special Meeting
Village Board of Trustees
Thursday, July 16, 2015
4:30 p.m., 45 Union Street**

Present: President Brian Knight, Trustees Andrea Ross and Jim Lewis, Clerk/Treasurer and Tax Collector, Julia Arvin and Secretary, Missy Johnson

Absent: Trustees Tom Dyett and Tom Deck

President Knight called the meeting to order at 4:30 p.m. and asked for a motion to go into executive session in order to discuss appointments within the Board of Trustees (BOT), the Development Review Board (DRB) and the Planning Commission (PC). Trustee Lewis motioned and Trustee Ross seconded and so moved.

The Board came out of executive session at 4:51 p.m. Trustee Ross motioned to appoint Donald Brodie, Karen Walla and Al Michaels to the Development Review Board for a 2 year term and to appoint Craig Powers to take Joe Giolito's place on the DRB for a one year term. Trustee Lewis seconded and so voted.

Trustee Lewis motioned to appoint four new members to the Planning Commission, for a total of up to 8 people on this board, subject to their individual approval and to appoint Tom Deck as a Trustee representative to that committee. The new members are: Keld Alstrup, Nina Mooney, Sarah Hadden and Constance West. The motion was seconded by Trustee Ross and so moved.

President Knight motioned to make the following appointments within the Board of Trustees and for professional services:

Jim Lewis – Road Commissioner and Tree Warden

**Andrea Ross – Communications and Website Representative
Tom Deck – Town Liaison
Brian Knight – Town Liaison
Tom Dyett – Trustee at Large**

In addition, Julia Arvin will handle finances and budgetary matters, Attorney, Rob Woolmington and Accountant, Ron Smith will continue working with the Village and Janet Hurley will continue as the BCRC Representative. Trustee Lewis seconded and so voted.

Trustee Lewis motioned to have the DRB appoint members to the Design Advisory Committee as they see fit. Trustee Ross seconded and so voted.

Julia Arvin asked to have Missy Bell-Johnson named as the Assistant Clerk/Treasurer in addition to her duties as Secretary to the Board of Trustees. All were in favor.

There being no further business, Trustee Ross motioned to adjourn at 5:16 p.m. Trustee Lewis seconded and so voted

**Respectfully submitted,
Missy Bell-Johnson, Secretary**

Note: a complete list of board members is available for viewing at the Village of Manchester Offices or on the website at: villageofmanchester.com