

MINUTES

Regular Meeting

Village of Manchester Board of Trustees

Monday, October 5, 2015

4:30 p.m., Village Offices

45 Union Street

Present: President, Brian Knight, Trustees: Tom Deck, Jim Lewis, Tom Dyett

Absent: Trustee, Andrea Ross

Guests/Visitors: Donald Brodie and Michael Batcher from the BCRC

President Knight called the meeting to order at 4:31 pm and started the meeting by reviewing three sets of meeting minutes.

- 1. Trustee Lewis motioned to have the minutes approved from the Special Meeting held July 13, 2015 to set the tax rate. Trustee Tom Deck seconded the motion and all voted in favor.**

Trustee Lewis then motioned to correct omissions and make changes to the minutes of the Special Meeting held July 16, 2015 for Village appointments:

- 1. During the meeting on the 16th Karen Walla was appointed for a 2 year term to the Development Review Board (DRB). After further research it was determined that her term was not expiring until 2016. So reappointment was not necessary.**
- 2. Craig Powers was appointed during the meeting to take Joe Giolito's place on the DRB, however, Joe Giolito's appointment expired in 2015. Craig Powers is appointed to the DRB for a two year term expiring in 2017.**
- 3. The following members were appointed as alternates to the DRB: Janet Hurley, Russell Mills, Jack Morris, Marian Mueller and Ellen Ogden. All alternates were appointed to a one year term which expires in 2016.**
- 4. The**

DRB will not be responsible for appointing members to the DAC. The DRB made recommendations to the BOT on August 17, 2015, and those recommended are accepted as appointees. They are: Julie Hanes, Judith Lewis, Ellen Ogden and Craig Powers. All are appointed for a one year term to expire in 2016. 5. Donald Brodie, Karen Walla and Al Michaels are all in their second year of a two year term on the Planning Commission. Trustee Lewis motioned to adopt the changes and correct the omissions as listed and Trustee Deck seconded the motion. All voted in favor.

The ex-officio members to the Planning Commission (PC), Andrea Ross and Tom Deck, were appointed with terms expiring concurrent with their terms as Trustees. (Note: ex-officio members are serving on the PC pending appointment of new members.)

Trustee Deck then motioned to approve the minutes for the Regular Meeting held August 3, 2015. Trustee Lewis seconded and all voted in favor.

2. Reports:

- a. Roads and Trees (J. Lewis):** Written report submitted. The resurfacing of River Road was discussed. The Village has received a number of comments on the bumpy/wavy nature of sections of the road. While the parts of the road that were recently paved seem to be settling somewhat, the state of the road, as newly paved, is not acceptable. There is a possibility that repairs could be made by the Village Road Crew. Trustee Lewis will explore redress to the problem.

Witherall Road was reported to need repair by a resident. The repair was postponed in order for the Town of Manchester to repair the sewer line. Subsequent to the repair, a few vehicles driving on the road were damaged. There are no claims against The Village of Manchester by those incurring damage, by the contractor or the Town of Manchester.

The Village is currently looking into purchasing a new snow blower needed for the sidewalks. The expected net cost of the machine is expected to be approximately \$53,000.00.

Recently a spring needed to be replaced in one of the trucks at the cost of \$1,000.00.

The Inn at Manchester took down 3 additional trees on the property and 3 new trees have been replaced by the Inn outside of the right-of-way.

The Village has been provided with a good price for road salt for this year and we have approximately 50 tons currently on hand

- b. Treasurer/Tax Collector (J. Arvin): Approximately 94% of the taxes are in (as far as dollars and properties), and we are even with last year's status at this time. The first round of late notices have gone out with quite a bit of response. A few taxes payment were made in duplicate and refunds for those payments will go out this week.

The amount of permits and fees received this year and the amount budgeted for the same was discussed. Clerk/Treasurer Arvin mentioned that there is not normally an amount included in the budget for expected fees.

- c. Administrative Officer (E. Scott) – Written Zoning Report: submitted and discussed.
- d. Legal: None

- 3. The sealed bids for interior painting of the Village Offices were opened (part of the mold remediation plan). Two bids were submitted in sealed envelopes. David King for \$12,610 with a caveat about timing; Gibson Painting for \$10,000.00. Trustee Lewis motioned to grant the bid to Gibson Painting. The motion was seconded by Tom Dyett and so voted.

Michael Batcher from the Bennington County Regional Commission (BCRC) discussed the need for a Hazard Mitigation Plan. Having such a plan can assure that the Village assets are protected as much as possible by state and federal level funding (FEMA and the like) in the event of a disaster. A handout was provided. BCRC cannot create just one plan for both the Village and

Town. President Knight suggested that under the assumption that the Planning Commission's (PC) review of the Village Plan would be completed in the near future, that the PC would be the most appropriate entity to take on the project of creating the Village Hazard Mitigation Plan. Trustee Deck motioned to have the Planning Commission take on the project of creating the Village Hazard Mitigation Plan. A subcommittee(s) will be created so that necessary input from businesses and school representatives can be obtained. Trustee Dyett seconded the motion and all voted in favor.

4. Other business: None

As there was no reason to go into executive session, Trustee Lewis motioned to adjourn. Trustee Dyett seconded the motion and so voted. The meeting adjourned at 6:00 pm.

Respectively Submitted,

**Missy Bell-Johnson
Secretary to the BOT, Assistant Clerk**