



Village of Manchester, Vermont

**Minutes of a Regular Meeting of the
Planning Commission
Held on the 17th day of October, 2019**

Members Present: Chair Donald Brodie, Anthony MacLaurin, Audrey Koloff, Lu French

Member(s) Absent: Consie West, Renee Waller, Marian Haines, Nina Mooney

Others Present: Eric Scott, Administrative Officer and PC Clerk

Chair Brodie called the meeting to order at 2:00 P.M.

Minutes:

The draft minutes of the October 10 meeting were not available.

Business:

Consider establishing an Energy Committee as a Planning Commission sub-committee.

The members present discussed the formation of an Energy Committee and what the makeup should be. A subcommittee of the Planning Commission was considered. Discussion regarding whether experts in the field would be committee members or used as consultants was considered. A member asked if a committee was required and could the Planning Commission members be on the Energy Committee. Without solid answers, the consensus at this time was wait until the Commission if further along with the Plan and then revisit the need for a Committee.

Regardless of the organization of an Energy Committee, Chair Brodie asked Commissioner French to lead the Planning Commission's effort to write an Energy Plan. French agreed and was duly appointed by Brodie.

Continued work on the Manchester Village Energy Plan

Members shared early experiences gathering data from the Village's businesses. Outreach to the community was discussed and Member MacLaurin volunteered to draft a letter. Discussion continued as members considered the data gathered for other Energy Plans.

There being no further business to come before the Commission, the meeting was adjourned at 2:45 P.M.