



Village of Manchester, Vermont

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Regular Meeting

Village of Manchester Board of Trustees

Monday, December 4, 2017

4:30 p.m., at the Village Offices, 45 Union Street

In Attendance: President, Brian Knight; Trustees: Andrea Ross, Jim Lewis

Absent: Trustee, Tom Deck; Clerk, Treasurer, Tax Collector, Julia Arvin

Public: Donald Brodie, Marian Haines

President Knight opened the meeting at 4:30 p.m.

Before the minutes were discussed, Trustee Lewis had questions about the curb cut at the Inn at Manchester. President Knight provided an update on the application status as Mr. Lewis was not present at the last meeting.

President Knight motioned to approve the minutes as written for the last Regular Meeting of the Board of Trustees held November 6, 2017. Trustee Mariano seconded the motion and all voted in favor.

President Knight summarized the process thus far regarding the Planning Commission's request to start the application process to have the Village of Manchester designated as a Village Center. As further information is needed before the Board approves such a request, a joint meeting with the Board of Trustees and the Planning Commission with a briefing by a state or county authority was suggested. All Trustees present were in favor of this plan. The Planning Commission is invited to attend the next Regular Meeting of the Board of Trustees to be held on January 8, 2018 at 4:30 p.m.

The monthly reports were taken:

- a. Roads and Trees (J. Lewis):** They are working on a list of trees to be cut down. The road crew is ready to go when the weather changes. They are keeping paving projects in mind for the 2018-19 budget. Bill Mariano discussed the new No Parking sign on Dillingham Avenue.
- b. Treasurer/Tax Collector (J. Arvin):** Written financial reports were submitted and on file. President Knight stated there was nothing included in any of the reports that would raise concern.
- c. Administrative Officer (E. Scott) –** Written Zoning Report is on file at the Village of Manchester Offices. Bylaw revisions are underway. The Development

Review Board will be looking at Sections 1-4 at their next meeting to be held on Wednesday, December 6, 2017 at 10:00 a.m.

The Board is in receipt of a recommendation from the Planning Commission to nominate Eric Scott for a second 3 year term. Brian Knight motioned to appoint Mr. Scott for a second term. Andrea Ross seconded the motion and all voted in favor. Donald Brodie spoke about the wonderful job Mr. Scott has done, and how appreciative the boards and committees are for his efforts.

2. President's Update:

- a. There has been some correspondence with the Town of Manchester regarding our permit process and a concern that the Village is not informing applicants that Town of Manchester permits may also be necessary. There are proposed changes to the permit application in the works.
- b. Mr. Knight also revisited the desire for some in the community to have the holiday wreaths lit. It was general consensus that the Village decorations look bland in comparison to the Town of Manchester, who has done a great job this year. As the Village lamps posts are not currently able to accommodate electrical plugs, retrofitting the posts will require a commitment from the residents. Costs to retrofit the posts have been estimated, but more research will need to be done. Should the Village residents show interest, there is the possibility of adding this expense to the annual budget. It was also mentioned that residents are encouraged to put up decorations in their homes.
- c. The possibility that the Option Tax could partially be directed to the Village of Manchester was discussed as the Manchester Business Association is looking to have funds directed toward it. President Knight mentioned that he did not believe the Village had any right to the Option Tax. He noted that the Village benefits from the Option Tax through the General Fund.

3. Other business;

- Discussion of the closing of Main Street for *The Bachelor* filming, and the benefits to the Town of hosting the crew was informally discussed.
- The fact that some residents are not interested in having large events every weekend in Town was mentioned.
- The future of retail businesses in the area and the need to have some kind of draw to the area was brought up. Marian Haines mentioned that she liked Manchester better 30 years ago than what it has become, and stated that a "sense of community" is missing.

There being no further business, Trustee Ross motioned to end the meeting. Trustee Lewis seconded the motion and all voted in favor. The meeting ended at 5:45 p.m.

The next Regular Meeting of the Board of Trustees will be: January 8, 2018.