



Village of Manchester, Vermont

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Regular Meeting

Village of Manchester Board of Trustees

Monday, March 4, 2019

4:30 p.m., at the Village of Manchester Office, 45 Union Street

In Attendance: President, Brian Knight; Trustees, William Mariano, Nina Mooney and Jim Lewis, Clerk/Treasurer and Tax Collector, Julia Arvin; Assistant Clerk/Treasurer and Secretary, Missy Bell-Johnson

Public: Marion Mueller, Marian Haines, Anthony MacLauren, Donald Brodie

President Knight opened the meeting at 4:30 pm. Trustee Mooney motioned to approve the minutes of the Regular Meeting of the Board of Trustees held on February 4, 2019. Trustee Lewis seconded the motion and all voted in favor.

President Knight then asked for updates on outstanding issues:

- **Village Glen Road:** Jim Lewis recommended that in an effort to save taxpayer dollars, in consideration of a 1987 BOT recommendation, and in consideration of a legal opinion on the matter, that the Village of Manchester not adopt or agree to plow or maintain the Village Glen Road as requested by the Village Glen Homeowners' Association. President Knight clarified that in 1987 Village Glen was approved for development and part of the approval was a condition that the Village of Manchester would not maintain Village Glen Road. He continued by saying that the conditions of the approval have not changed. President Knight then moved for the BOT to take Trustee Lewis' recommendation into consideration and deny the Village Glen Homeowners' Association's request to have the Village of Manchester adopt or maintain Village Glen Road. Trustee Mooney seconded the motion and all voted in favor.
- **Riverbend Drive:** President Knight mentioned that the Homeowners' Association of River Bend Drive had sent an email about maintenance of that road as well, and that he had sent correspondence back indicating that the Village would not consider adopting that road. Donald Brodie informed the BOT that the Village Plan would include wording on adoption of roads when it is updated
- **Traffic at Route 7A/ West Road/Seminary Avenue:** Trustee Deck is talking with BBA and Trustee Lewis and Alan Mowrey have opened up discussion with State. Trustee Mooney asked if a roundabout was indeed what the Village wants in this area. Anthony MacLauren mentioned that a traffic warden needed is needed at the intersection for 20 minutes two times per day. BBA is agreeable with employing assistance and therefore it should be given approval to start this service.

- **Equinox parking matters:** Trustee Mariano spoke with the general manager for the Equinox and he is agreeable to the plan made last spring but he needs to discuss the matter with the corporate office.
- Donald Brodie mentioned that Burr and Burton Academy has applied for a permit to move some parking and add parking off Seminary Avenue and off Franklin Avenue and that the matter will be heard at the March 6, 2019 Development Review Board meeting. Trustee Mooney questioned the legality of the request. President Knight expressed concern that if the matter takes on more than parking than it would not have been warned correctly. Concern was also raised that the Development Review Board should be considering the whole plan not just the parking. Trustee Mooney motioned to send notice to the Development Review Board expressing the BOT's concerns. Trustee Lewis seconded the motion and all voted in favor.

Julia Arvin questioned the status of the solar speed sign. Ms. Bell-Johnson mentioned the sign has been delivered but cannot be put up until the ground thaws.

- **Bennington County Courthouse:** The Town of Manchester Report shows expenditures and revenue attributable to the Town taking possession of the building. President Knight provided a briefing of a recent conversation with the town manager regarding anticipation of the creation of a task force in conjunction with the future abandonment of the building by the judiciary. President Knight mentioned that he and Trustee Mooney would be representing the Village on this task force.

President Knight thanked the trustees for getting the outstanding issues list down to a manageable level.

Julia Arvin proposed some changes to the Draft Public Records Policy and Trustee Lewis motioned to approve the policy with the changes mentioned by Julia Arvin. Trustee Mooney seconded the motion and all voted in favor.

Trustee Mariano motioned to approve the following State of Vermont Liquor Licenses:

The Silver Fork	Equinox Resort	Wilburton Inn
Reluctant Panther	Mulligans of Manchester	

Trustee Mooney seconded the motion and all voted in favor.

Trustee Lewis had questions about the Salt Report and Julia Arvin answered his questions.

President Knight asked the trustees to take a look at some of the more significant maintenance projects that will likely be proposed at upcoming budget meetings. He explained that there are at least two marble sidewalk projects, the River Road paving project and pooling problem at Riverbend Drive and River Road. Marian Haines commented on the condition of the sidewalk in front of her home. Trustee Mooney asked if the sidewalk projects would go out to bid. Julia Arvin explained the budget and bidding process. President Knight mentioned that tree removal would also be a big expense this coming year. Anthony MacLauren asked about replacement of trees.

Julia Arvin provided a Treasurer/Tax Collector Report. The Heavy Equipment Fund Report was distributed. No new taxes were collected in the last month. Trustee Lewis asked about the compliance rate and Ms. Arvin responded that it is quite high. Regarding budget concerns: salt costs and legal expenses are likely to go over budget this year. There are no other surprises.

Marian Haines confirmed that the budget meetings have not been scheduled yet. Ms. Arvin warned all that the Annual Report and Budget meetings schedule and deadline list will be provided to the trustees in the near future and asked that everyone mark their calendars accordingly.

In Other/New Business, Marian Haines asked if the Village every spreads sand on the sidewalks. President Knight mentioned that sand is available for all village residents at the highway garage.

At 5:20 pm Trustee Lewis motioned to go into executive session to discuss a personnel matter. Trustee Mariano seconded the motion and all voted in favor.

At 5:34 pm the trustees exited executive session. No motions were made. The meeting ended at 5:34 pm.

**Respectfully Submitted,
Missy Bell-Johnson, Secretary**