



# Village of Manchester, Vermont

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## **Regular Meeting**

**Village of Manchester Board of Trustees**

**Monday, April 1, 2019**

**4:30 p.m., at the Village of Manchester Office, 45 Union Street**

**In Attendance :** President, Brian Knight, Trustees: Jim Lewis, Tom Deck, Bill Mariano;  
Clerk/Treasure and Tax Collector, Julia Arvin, Assistant Clerk/Treasurer &  
Secretary, Missy Bell-Johnson

**Absent:** Trustee Nina Mooney

**Public:** Richard Moore, Marian Haines, Donald Brodie

**President Knight opened the meeting at 4:30 pm.**

**Trustee Mariano motioned to approve the minutes from the Regular Meeting of the Board of Trustees held March 4, 2019. Trustee Lewis seconded the motion and all voted in favor**

## **Updates on Outstanding Issues:**

- **Traffic at Route 7A/ West Road/Seminary Avenue (T. Deck):** Discussion focused on updates to this issue provided at the recent Planning Commission (PC) meeting. It appears that BBA is unable to assist the Village with this issue. Trustee Deck will attempt to obtain a copy of the BBA traffic study. It was mentioned that BBA has no plans to increase the number of students at the school. President Knight mentioned that the matter is not the amount of traffic but the flow of traffic. Trustee Deck mentioned that a roundabout in this area could be federally funded and would have a minimal impact on the tax payers. He continued by saying that an arial view of the area shows there is quite a bit of land available for the project. Donald Brodie mentioned that the traffic component will come up with Act 250 review of BBA's proposed projects. He also said that the first roundabout in Manchester Center came very quickly. The difference in having a crossing guard at MEMS versus a traffic control person at this intersection was discussed. Marian Haines expressed her hope that an alternate solution to a roundabout could be obtained.
- **Equinox parking matters (B. Mariano):** Trustee Mariano had a meeting with the Equinox general manager and delivered a copy of the agreement email written by Equinox's attorney regarding the construction/expansion of the driveway off the check-in area. A copy of that email is being provided to the owners of the resort. Trustee Mariano also confirmed that the project will be completed by the Village and the materials will be purchased by the resort. The general manager believes he can obtain approval from the owners to have the project completed.

- **Bennington County Courthouse (B. Knight & N. Mooney):** There were no new developments to report under this issue.

**President's Update (B. Knight):** Trustee Mooney may be proposing that the Planning Commission request a change in the bylaws as they relate to notification of neighbors on big projects. Trustee Deck had questions about the current procedure. Donald Brodie provided background on how similar situations were handled in the past and provided that it would be easy to return to that procedure. Julia Arvin provided some insight into how notification of was handled in New Hampshire.

**Roads and Trees (J. Lewis):** Questions regarding the budgeting for a new sweeper were addressed. It was determined that a new sweeper was approved under "equipment and repair." Trustee Lewis mentioned that because there is only one CAT dealer in the state, that bids could not be obtained for this purchase. The amount budgeted was \$8000.00. The estimated cost is \$7,800.00. The purchase will go through as described.

The Overtime Report is right in line with what was expected. Trustee Lewis expressed hope that there would not be any more overtime this year. Salt purchases should be right in line with the budget once all of the bills are received. The Tree Inventory is being taken – could be a big year due to damage.

President Knight confirmed with Ms. Arvin that there were funds available for the projects and purchases scheduled for spring. It was mentioned that the paving company selected last summer is honoring the bid from last year.

Trustee Lewis discussed the pending grant application for the paving of River Road.

**Treasurer/Tax Collector (J. Arvin):** The dates scheduled for the upcoming budget meetings were provided. President Knight explained the topics that would be discussed at each of the budget meetings.

Marian Haines asked about the warning of the budget meetings and mentioned that she would like to see all warnings for all meetings published so that people can be better informed. President Knight mentioned that this was a matter for the trustees to consider.

Julia Arvin mentioned that she would like to create the annual report in house if the trustees support such a change. There were several positive comments made regarding the idea. She also asked for feedback for the annual report cover.

Marian Haines asked why the zoning administrative officer was not required to attend the trustee meetings. President Knight explained that a report was submitted in lieu of his attendance and that the report satisfied the trustees. Positive comments were made regarding the administrative officer's performance.

As there was no further business, the meeting ended at 5:26 pm.

Respectfully Submitted,  
Missy Bell-Johnson