

VILLAGE OF MANCHESTER

MANCHESTER, VERMONT 05254

**Regular Meeting
Village Board of Trustees
Wednesday, April 8, 2015*
4:30 p.m., Village Offices
45 Union Street**

**Present: President Brian Knight, Trustees Tom Dyett, Jim Lewis
and Ramsay Gourd**

**Absent: Trustee Andrea Ross and Clerk/Treasurer/Tax
Collector Julia Arvin**

**Also Present: Mr. Donald Brodie and Mr. Bruce Lierman of Western
New England Greenway**

President Knight called the meeting to order at 4:30 pm and asked for a motion to approve the minutes of March 2, 2015. Trustee Lewis moved for approval of the minutes as submitted and Trustee Gourd seconded the motion and so voted.

The board agreed to proceed out of regular order of the agenda in order to hear visitor Bruce Lierman of the Western New England Greenway. Mr. Lierman provided a brief statement outlining the project as a whole and the group's plans to expand the current bike trail from Western Connecticut through Vermont and ending in Montreal. One of the group's immediate goals is to obtain resolutions stating support from municipalities housing the bike route in

Vermont. The Village of Manchester is the last such municipality on the route to agree to a resolution. Trustee Gourd expressed concern regarding liability and Mr. Lierman assured that the project does not shift liability to the Village. The Greenway group will provide signs for the route that will use existing sign posts. President Knight read the proposed resolution. Trustee Gourd motioned to pass the resolution and Trustee Lewis seconded. The resolution was passed 4-0.

Under the Road Report, Trustee Gourd did not have a written report for this meeting but did want to discuss a mold issue in the Village Offices. New Life, a mold detection and remediation company, recently visited the office and determined that there is mold present the office. The company was asked to provide a quote on cleaning up the problem and Trustee Gourd was waiting for it to arrive. While this issue could be the responsibility of the landlord, it was discussed that the cost should be added to the 2015/16 budget in case the Village is determined to be responsible for the cost. Trustee Gourd is working on determining who will be responsible for the costs.

Trustee Gourd also mentioned a response to a survey of bridges in Bennington County. The survey determined that the Village is not in need of assistance with its bridge as it is in good condition and considered safe.

In the absence of the Treasurer, a written report was distributed, reviewed by the trustees and will be attached to the minutes of this meeting. At the request of the treasurer, a policy was proposed that would restrict public access to personal information of employees and volunteers, both on the website and in hard copy. Trustee Gourd motioned to pass this policy. Trustee Lewis seconded and it was so voted.

A written report from the Administrative Officer was distributed, reviewed by the Trustees and will be attached to the minutes of this meeting.

President Knight indicated that the Town of Manchester is reviewing and revamping their ordinances. The Trustees of the Village of Manchester will be contacted in the near future for input.

Visitor, Mr. Donald Brodie suggested that the administrative officer allocate funds in the 2015/16 budget for reprinting the Village of Manchester Municipal Plan.

At this time during the meeting all visitors had departed.

A liquor license renewal for the Reluctant Panther and Outside Consumption Permit for the Reluctant Panther and The Wilburton Inn were reviewed. Trustee Gourd motioned to approve all and Trustee Lewis seconded and so voted.

The Board discussed and agreed to approve a letter of commitment to the Administrative Officer, Eric Scott. A draft copy of the letter was distributed and reviewed by all trustees. It was agreed by all that the letter should be mailed to Mr. Scott as written with copies to Mr. Donald Brodie, Chairman of the Development Review Board and to Mr. Thomas Deck, Chairman of the Planning Commission.

Trustee Lewis then moved to go into executive session, Trustee Gourd seconded and so voted. The Board went into executive session at 5:04 pm.

The trustees came out of executive session at 5:14 pm. There being no further business, Trustee Gourd moved to adjourn at 5:15 pm, seconded by Trustee Lewis and so voted.

Respectfully submitted,

Missy Johnson, Secretary

***The regular meeting of the Village Board of Trustees was postponed from the regular meeting date of Monday, April 6, 2014 due to a pre-discovered lack of quorum.**