



# Village of Manchester, Vermont

PO Box 482  
Manchester, Vermont 05254-0482  
(802) 362-1515  
villageofmanchester.com

## Minutes

### **Regular Meeting**

**Village of Manchester Board of Trustees**

**Monday, August 1, 2016**

**4:30 p.m., Village Offices**

**45 Union Street**

**In Attendance:** President Brian Knight; Trustees: Jim Lewis, Tom Deck and Bill Mariano; Clerk/Treasurer & Tax Collector Julia Arvin; Secretary/Asst. Clerk & Asst. Treasurer Missy Bell-Johnson

**Absent:** Trustee Andrea Ross

**Public:** No members of the public were in attendance

**President Knight opened the meeting at 4:31 pm.**

**Trustee Deck motioned to approve the minutes for the Regular Meeting of the Board of Trustees held July 5, 2016, Trustee Lewis seconded the motion and all voted in favor.**

### **1. Opening and Granting of 2016 Stonewall Repair and Road Paving Bids:**

- a. Trustee Lewis opened two bids for the stonewall repair and two bids for road paving.
- b. Tom Deck motioned to award the stonewall bid to Ed's Masonry (\$27,200.00) and the paving bid to Pike Industries (\$62,120.00.) Bill Mariano seconded the motion and all voted in favor.

### **2. President's Update:**

- a. There have been 7 instances of unauthorized sign removal in the last 45 days. President Knight asked that if anyone connected with the Village sees what they think is a violation they should contact the Village office and not take matters into their own hands.
- b. The language currently in the sign regulations for the placement of signs in the right-of-way (ROW) needs to be reviewed. Bill Mariano with Eric Scott will review and advise of any required changes. Both temporary signs and permeant signs in the ROW were discussed. Some signs currently in the ROW have been there for a very long time. Newer, permanent signs will be

reviewed to assure they are not in the ROW. If they are, Village officials will need to decide if they need to be relocated.

- c. The procedure for political signs will also be reviewed (time frame, number of signs, size of signs, etc.)
- d. Julia Arvin provided an update on the procedure for the traffic ticket program.

### 3. Reports:

- a. Roads and Trees (J. Lewis): Water & hail have been a challenge for Adam and Alan this summer. Quite a bit of their time has been spent working the on the drains and repairing washout damage.
- b. Treasurer/Tax Collector (J. Arvin):
  - i. Tax bills went out last Wednesday with tax checks coming in today. The Village did need to borrow \$10,000 for the general checking account from other accounts and those accounts will be reimbursed as soon as possible.
  - ii. An updated tax report was distributed.
  - iii. Julia motioned to approve the minutes from the Special Meeting of the Board of Trustees on July 22, 2016. Jim Lewis seconded the motion and all voted in favor.
- c. Administrative Officer (E. Scott) – Written Zoning Report – Reviewed by the trustees (submitted and on file)

### 4. Other business;

- a. The next meeting of the Board of Trustees is currently set for Labor Day. Tom Deck motioned to reschedule the meeting for Tuesday, September 6<sup>th</sup>. Jim Lewis seconded the motion and all voted in favor.
- b. There being no further business, Trustee Lewis motioned to end the meeting and Trustee Mariano seconded the motion. All voted in favor. The meeting ended at 5:22 pm.

Respectfully Submitted,  
Missy Bell-Johnson