



Village of Manchester, Vermont

**Minutes of a Regular Meeting of the
Planning Commission
Held on the 9th day of October, 2019**

Members Present: Chair Donald Brodie, Consie West, Anthony MacLaurin, Audrey Kolloff, Lu French

Member(s) Absent: Renee Waller, Marian Haines, Nina Mooney

Others Present: Catherine Bryars, BCRC, Eric Scott, Administrative Officer and PC Clerk

Chair Brodie called the meeting to order at 10:05 A.M.

Minutes:

On a motion by MacLaurin, seconded by Kolloff, the Planning Commission voted to approve the draft minutes of the meeting of September 11, 2019. Motion passed unanimously, French abstained.

Business:

Catherine Bryars, BCRC was introduced to the Commission and proceeded to explain how an Energy Plan is developed and the role BCRC performs. Catherine explained how energy data had to be collected and there was discussion how would make the contacts to gather this data. The Commission members decided to approach the businesses and institutions in the Village and BCRC would use its resources to gather energy usage for the residential dwellings. Catherine handed out two documents; *energy planning standard for Municipal Plans* and *Introduction to the Act 174 Regional and Municipal Energy Planning Standards*.

Conversation continued between the Commissioners present and Catherine. Discussed were examples of detailed energy plans and less detailed plans. Catherine stated that the BCRC has learned a lot from the earlier Plans and have the process well-tuned. There was also discussion regarding a time line and Catherine's announcement that she would be taking family leave time at the first of the year. The Commissioners are hopeful a lot of the data gathering can be completed by then.

No other motions or decisions were made.

There being no further business to come before the Commission, the meeting was adjourned at 11:15 A.M.