



Village of Manchester, Vermont

**Minutes of a Regular Meeting of the
Planning Commission
Held on the 14th day of November, 2018**

Members Present: Chair Donald Brodie, Consie West, Anthony MacLaurin, Renee Waller, Marian Haines

Member(s) Absent:

Others Present: Bradley Myerson, Nina Mooney, Brian Knight, Eric Scott, Administrative Officer and PC Clerk

Chair Brodie called the meeting to order at 10:00 A.M.

Minutes:

The draft minutes of the meeting of October 04, 2018, were reviewed. Member Haines noted that the vote to approve the February 02, 2017, minutes was not unanimous as she had abstained. Member West moved that the minutes of the meeting of October 04, 2018, be approved as corrected. Member MacLaurin seconded. The vote by was unanimous in favor.

Business:

Review 24 V.S.A. § 4325 Powers and duties of planning commissions

Should the Planning Commission consider?

Review and update the Village Sign Regulations

The Chair advised and with no objections, that updating the Sign Regulations would be considered within the powers and duties of the PC. Scott will provide draft changes to the current Sign Regulations.

Expanding the National Register of Historic Places

The Chair advised and with no objections, that expanding the National Register of Historic Places is the responsibility of the property owner, not the Village and would not be considered within the powers and duties of the PC. There was some discussion regarding the effect of being on the Register and Member Haines stated she would do some research the issue and update the PC at a later date.

Expanding Historic Design Control Sub-District

The Chair advised and with no objections, that changing a zoning district or sub-district would not be considered within the powers and duties of the PC, but could be within the scope of the Development Review Board.

Opera House

Scott explained the current status from a zoning perspective and what he has heard to date. The Chair advised and with no objections, that directing the future of the Music Hall (Opera House) would not be considered within the powers and duties of the PC.

Mark Skinner Library

Scott explained the current financial status, as he knew it. The Chair advised and with no objections, that directing the future of the former Library would not be considered within the powers and duties of the PC.

Development around Equinox Pond

The Chair advised and with no objections, that the sale private property in the area of Equinox Pond would not be considered within the powers and duties of the PC.

Stump removal and planting trees in the ROW

The Chair advised and with no objections, that stump removal and planting trees in the ROW would not be considered within the powers and duties of the PC, but could be within the scope of the Board of Trustees.

Certificates of Occupancy/Use

The Chair advised and with no objections, that reviewing the Certificates of Occupancy/Use would be considered within the powers and duties of the PC.

Zoning Bylaws enforcement

The Chair advised and with no objections, that enforcing the Bylaws would not be considered within the powers and duties of the PC, but is within the scope of the Development Review Board.

Sound Ordinance

Mr. Bradley Myerson introduced a draft ordinance he believes will address early morning garbage pick-up noise at commercial locations. Mr. Myerson believes garbage pick-ups before 7 AM affects public health and welfare of the surrounding residents.

The Chair advised and with no objections, that considering a sound or noise ordinance would be considered within the powers and duties of the PC for the time being. However, an action plan to address the immediate problem was agreed upon that would involve informal contact with the business owner(s) and letters to the offending garbage collection businesses.

Private to Public Road Policy

Trustees Mooney and Knight did not believe any action by the Planning Commission was necessary at this time because an application has yet to be presented to the Trustees.

Decorating the Village

The Chair advised and with no objections, that decorating the Village would not be considered within the powers and duties of the PC, but could be within the scope of the Board of Trustees. The Commission recommended that a resident or group of residents make a proposal to the Trustees during budget deliberations.

There being no further business to come before the Commission, the meeting was adjourned at 11:10 A.M.