



# Village of Manchester, Vermont

PO Box 482  
Manchester, Vermont 05254-0482  
(802) 362-1515  
villageofmanchester.com

## **Regular Meeting**

**Village of Manchester Board of Trustees  
Monday, December 7, 2020 at 4:30 pm  
Bennington County Courthouse  
*Held Via Zoom***

**In Attendance: President, Orland Campbell; Trustees: Brian Maggiotto, Jim Lewis; Clerk/Treasurer and Tax Collector, Donald Brodie; BOT Assistant and Assistant Clerk & Treasurer, Missy Johnson**

**At 4:30 President Campbell noted that a quorum was present and he opened the meeting.**

**Two changes were discussed and will be made to the minutes from the November 2, 2020 Regular Meeting of the Board of Trustees. Trustee Lewis moved to approve the minutes with the changes. Trustee Maggiotto seconded the motion and all voted in favor.**

**Ms. Johnson provided an update for the office and voiced concern regarding the schedule for the computer hardware and software upgrades. All changes need to be made before April, 2021.**

**A preliminary discussion on Village holiday decorations took place. Although the board was unanimous in a plan to handle the decorations going forward all agreed that input from other trustees, not present at this meeting, would be necessary before a final decision is made. This subject will be added to the January agenda for further discussion.**

**President Campbell provided information on the Congregational Church's recent revival of the carillon and mentioned that the church was very willing to work with the Village if anyone was unhappy with the current schedule.**

**President Campbell provided a brief review of a recent discussion with the Manager of the Town of Manchester. We will be continuing to work with the existing office space lease in the Courthouse for the near future. Options for a potential move were discussed.**

**The Development Review Board, with specific assistance from President Campbell and Eric Scott, will be making some changes to the Village Parking Bylaws. Drafts will soon be available for input.**

**Trustee Maggiotto offered to set up a fact finding meeting with RCS/John LaBrutto so that we can move forward with possible changes to the office hardware and software. An in-person meeting was called for. President Campbell, Trustee Maggiotto, Mr. Brodie and Ms. Johnson will attend.**

**Trustee Lewis provide the Road and Trees Report. Things have been quiet weather wise and the road crew has used only one truck load of salt so far. Recent work on Route 7A involving the**

**Town Water and Sewer Department was discussed. The Village is not getting proper notification of work taking place on its roads. Better and more consistent coordination of curb cut applications, etc. needs to be worked out with the Town and with contractors. Notification that zoning applicants need approval for driveways and curb cuts should be commencing with DRB review.**

**Donald Brodie provided the Treasurer and Tax Collector Report. A spreadsheet showing properties in the Village behind in tax payments was shared. One property that is behind 6 years was discussed. This property is also behind in Town of Manchester taxes. The board members present agreed that Mr. Brodie should work with the Town of Manchester on obtaining the property for a tax sale. Trustee Lewis mentioned that the Village Road Crew had cut the lawn at this property. Trustee Maggiotto mentioned that the Village should be compensated for the maintenance done at this property. Ms. Johnson provided a brief overview of what was known about the owners of the property and the current resident. President Campbell asked about a property located near the road to the Art Center that is in a deteriorated condition. It was determined that Eric Scott would be asked to contact the property owner.**

**President Campbell mentioned that windmills were being placed on the west side of Equinox and that they would not be seen in Manchester.**

**President Campbell asked Mr. Brodie for information on various bank accounts and Certificates of Deposit.**

**Negative comments were recently made on social media regarding salt usage on the roads in Manchester and in the Village. President Campbell asked staff and officials who participate in social media to please report back any comments posted about the Village.**

**There being no further business before the Board, Trustee Lewis moved to adjourn. Trustee Maggiotto seconded the motion and all voted in favor. The meeting ended at 5:06 pm.**

**The next Regular Meeting of the Board of Trustees will be January 4, 2020 at 4:30 pm, and will likely be held by Zoom.**

**Respectfully Submitted,**

**Missy Johnson, Assistant to the BOT**