



# Village of Manchester, Vermont

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## **Regular Meeting**

**Village of Manchester Board of Trustees**

**Tuesday, July 6, 2021 at 4:30 pm**

**Village of Manchester Office, 45 Union Street, Manchester Village**

**In Attendance:** President Orland Campbell; Trustees: Jim Lewis, Bill Mariano and Brian Maggiotto; Clerk/Treasurer & Tax Collector Donald Brodie and Assistant to the BOT/Assistant Clerk & Treasurer Missy Johnson

**Absent:** Trustee Nina Mooney

**Public:** Audrey Kolloff

Trustee Lewis moved to approve the minutes from the June 7, 2021 Regular Meeting of the Board of Trustees. Trustee Mariano seconded the motion and all voted in favor.

President Campbell provided an update on the possible sale of Dillingham Extension. This matter is still being reviewed. Approval will necessitate a public hearing. The need to review the deed was mentioned.

Mr. Brodie discussed moving funds invested with Schwab to Fidelity and provided reasons for the review. Trustee Lewis moved to transfer all invested funds from the Schwab account(s) to Fidelity. Trustee Maggiotto seconded the motion, and all voted in favor.

President Campbell provided information on the following:

- The search for a new zoning administrative officer.
- Researching placing solar panels on the roof of the Village Garage. Preliminary costs were provided. This is set for follow-up discussion.
- Conversations with the Town of Manchester Chief of Police and the Bennington County Sherriff's Office regarding having an officer in the Village during key time periods.
- The Village Center Land Use and Connectivity Study approval which will have its first public hearing on the July 14<sup>th</sup> from 5:30 pm – 7:30 pm in the Hunter Seminar room.
- Reported logging at a property on Prospect Street. Damage to pavement at this site was reported by the road crew along with quite a bit of noise. There are no permits for this project at this time.

**In Other/New Business Ms. Kolloff updated the board on the hiring process for the new zoning administrative officer.**

**Mr. Brodie discussed a challenge with paving at EOB. The association would like to be reimbursed for its expense in taking care of a bump. President Campbell suggested that a formal request for payment be submitted.**

**Mr. Brodie also mentioned that it had come to his attention that the previous administrative officer did not complete or record certificates of occupancy with the Town of Manchester and reiterated that the Listers need these documents to know when projects have been wrapped up. Mr. Brodie also suggested that a review of what was spent on approved projects, at the end of the permit process, could generate more fees.**

**The Board then reviewed a letter that was received about the condition of the River Road rock wall. President Campbell reiterated his opinion on the rock wall and mentioned this as a very important topic for future conversation.**

**Trustee Maggiotto moved to appoint Orland Campbell as the temporary zoning administrative officer. Trustee Lewis seconded the motion, and all voted in favor.**

**Trustee Mariano moved to adjourn the meeting. Trustee Lewis seconded the motion and all voted in favor. The meeting ended at 5:16 pm.**

**Respectfully Submitted,**

**Missy Johnson, Assistant to the BOT**