

Village of Manchester

Board of Trustees

Regular Meeting: March 7, 2022 at 4:30 pm

Village of Manchester, Courthouse, 45 Union Street, Manchester

## MINUTES

In attendance: President Orland Campbell; Trustees: Jim Lewis, Brian Maggiotto and Nina Mooney; Assistant Clerk/Treasurer and Office Administrator Missy Johnson

Public: Anthony MacLaurin, Keld Alstrup, Dr. Rick Heileman, Tom Scarnecchia

President Campbell brought the meeting to order at 4:30 pm.

Trustee Lewis moved to approve the minutes from the February 7, 2022, Regular Meeting of the Board of Trustees. Trustee Mooney seconded the motion and all voted in favor.

Trustee Lewis moved to approve the minutes from the February 10, 2022 Special Meeting of the Board of Trustees. Trustee Mooney seconded the motion and all voted in favor.

Ms. Johnson provided a staff update that included a summary of recent projects identified and completed with a NEMRC specialist. Financial reports were distributed to the BOT and reviewed.

Discussion continued on a pending Village of Manchester Noise Ordinance. President Campbell mentioned that proposed drafts were being worked on. It was noted that several people have expressed concerns about the time limits currently proposed.

President Campbell outlined the process to have the ordinance approved. The issuance of citations and notices of violation were discussed. President Campbell continued to ask for input and offered to email those interested a copy of the most recent draft. He noted that the public will have the opportunity to comment on a final draft before it is enacted. It was stressed that this ordinance should reflect a balance between considerations for hospitality businesses and the need for peace and quiet by the public.

After a brief discussion, President Campbell moved to accept the final draft of the Village of Manchester Energy Plan as submitted. Trustee Maggiotto seconded the motion and all voted to approve.

Mr. MacLaurin questioned the wording of the change to the Village of Manchester Bylaws in regard to screening. President Campbell mentioned that the BOT needed time to review the proposed changes in more detail and he called for a Special Meeting to discuss.

A request from the Planning Commission to appoint new members, and information on two candidates was reviewed by the BOT. Dr. Heileman introduced the candidates to the board and outlined their individual strengths. Eligibility requirements to serve on the Planning Commission were reviewed. The need for additional members for a more active conversation was expressed. Mr. Scarnecchia was acknowledged and he spoke about his interest in being involved with Village governance. He provided his credentials and a history of his time living in Manchester. Dr. Heileman mentioned that future recommendations for members would include residents who have more knowledge of the historical nature of the Village. President Campbell mentioned that the board had a right to appoint who they wanted to the various committees. He then proposed that BOT approve the appointments of Christie Bronstein, Eric Dorsch and Tom Scarnecchia to the Planning Commission with calendared terms to be formalized after the Annual Meeting in July, 2022. Trustee Mooney seconded the motion and all voted in favor.

Dr. Heileman mentioned the Town of Manchester's recent referendum on cannabis dispensaries and asked if the Village needed to take action. Trustee Maggiotto expressed that the number of schools in the Village, along with limitations in placing these businesses near schools, and the limited number of dispensaries allowed in the state (30) would all combine to make the Village an unattractive location for this type of business.

Special Events Permits were discussed. President Campbell expressed his desire to have the Village Zoning Administrative Officer (ZAO) approve the Village Special Events Permits on behalf of the BOT going forward. There was consensus that the BOT approve this proposal with the caveat that the ZAO seek BOT approval if he believes the situation proposed by the application warrants heightened review. Trustee Lewis mentioned reservations regarding review of parking issues. It was requested that the ZAO provide information on the state requirements for serving alcohol/contact information for the Department of Liquor Control at events to those applying for Special Event Permits.

President Campbell asked if the board had looked at the Town of Danby website and asked for thoughts. Two trustees had reviewed the site and thought that the Village site was better. The ability to continue to improve the current site was discussed. Trustee Maggiotto explained the differences between the Village's previous site and the current site and outlined what was possible with the current site. Asking the Zoning Administrative Officer to assist with postings and modifications to the site was discussed.

President Campbell moved to approve State of Vermont Liquor Licenses for the following businesses:

- Equinox Resort
- Silver Fork
- Reluctant Panther

- The Crooked Ram
- Taconic Hotel

Trustee Mooney seconded the motion and all voted in favor.

President Campbell explained that he had not spoken to officials at Equinox on the Battenkill again regarding its road issue. He moved that the board formally vote to approve a \$2,000.00 payment to the association to compensate them for the cost of blacktop and labor had the project been completed by the Village Road Crew. It was noted that the cost of blacktop and labor would have been less than \$2,000.00 had it actually been completed by the Village Road Crew. Trustee Lewis seconded the motion and all voted in favor.

President Campbell updated the BOT by saying that the annual payment from the Town of Manchester appears to be back on track as it was listed as an expense in the Town's annual report. The Town Manager had previously mentioned that this payment was jeopardized due to the Town of Manchester's acceptance of ARPA funding. It was mentioned that the payment is estimated to be around \$55,000.00.

Road Commissioner and Tree Warden Lewis provided his reports:

- The 2022 Tree List is being completed. He recommended the Village focus on take downs and prunes only this year with no new plantings. Opposition to this proposal was voiced. The budget will be need to be larger in this area in the coming year due to the amount of damage done over the winter. A request for tree bids did go out but will be modified to add additional trees to the list.
  - The Village currently has road salt. The Northeast is experiencing a shortage of the road salt and some towns are not able to reorder at this time.
  - The amount of salt being using on the roads in the Town of Manchester was commented on. It was expressed by some that too much salt was being used by both the town and the Village.
  - Work is being on done on obtaining repaving bids for the upcoming budget.
- New property owners on Prospect have expressed an issue with road drainage. It has been determined that the drainage on the road at this property was not changed by the town when the road was repaved last year and the Village is not in a position to assist with this issue.
  - A written report from the Clerk, Treasurer & Tax Collector was distributed and is on file.
  - In Other Business:

- Dr. Heileman showed a draft copy of the upcoming postcard mailing to the board. Ms. Johnson received a copy by email and forwarded to the BOT for further review. Trustee Maggiotto stressed that once this mailing project has been finished, the temporary email address must be “shut down” and those attempting to reach Village personnel at that address should be directed to a valid email address

There being no further business, Trustee Lewis moved to adjourn the meeting. Trustee Mooney seconded the motion and all voted in favor. The meeting ended at 5:30 pm.

The next Regular Meeting of the Board of Trustees is currently scheduled for April 4, 2022 at 4:30 pm.

The warning for a Special Meeting of the Board of Trustees to discuss a change to screening in the Village of Manchester Bylaws is currently pending.

Respectfully Submitted,  
Missy Johnson, Office Administrator