

Village of Manchester  
Special Budget Meeting IV  
Tuesday, May 24, 2022, 1:00 pm  
Village of Manchester Office  
45 Union Street

### Draft Minutes

In Attendance: President Orland Campbell; Trustees: Brian Maggiotto, Bill Mariano, Jim Lewis, Assistant Clerk/Treasurer and Office Administrator Missy Johnson; Clerk/Treasurer and Tax Collector Donald Brodie; Road Foreman Alan Mowrey

No Public in attendance.

President Campbell opened the meeting at 1:07 pm. Copies of the draft budget updated on 5/23/2022 were distributed.

Mr. Mowrey objected to the possible decision not to fund the Highway Equipment Reserve Fund this year. He also provided additional information on the figure for the possible pending Equipment Purchase. Mr. Mowrey then excused himself from the remainder of the budget meeting.

The entire budget was reviewed. Line-item amounts were adjusted, and the last missing amounts added.

The Town of Manchester Highway Allotment was discussed. The amount currently used for the budget is based on the Town of Manchester Annual Report. This amount may be changed before the Annual Report goes to print as an alternative formula for the allotment is being considered.

Mr. Brodie indicated that he wished to see all the Village employees covered by medical insurance sponsored through the Village. The possibility of having the employees contribute to the insurance was discussed. The number of hours an employee would be required to work was also discussed and it was generally agreed that insurance would be offered to those working 30 hours or more each week.

Trustee Maggiotto moved to relocate the Technology Upgrade line item from Administration to the area on the budget where other reserve fund information is located. President Campbell seconded the motion, and all voted in favor.

Ms. Johnson asked the board to identify the projects that will be funded using Relief Funds. Trustee Maggiotto moved to fund the purchase of Truck #2, the stonewall repairs and the website upgrade all current line items on the draft budget dated 5/23/22. Trustee Lewis seconded the motion, and all voted in favor.

Trustee Maggiotto then moved to Change the line item "Federal COVID Relief Funds Pending Transfer" to two separate line items (named below) and to move \$107,000 from the Cash Carryover line item to "COVID Relief I – Received":

- COVID Relief I – Received = (107,000.00)
- COVID Relief II – Pending Receipt (107,000.00)

Trustee Mariano seconded the motion, and all voted in favor.

Trustee Maggiotto moved to approve the Village of Manchester Proposed Budget with the changes made at Budget Meeting IV and to present this budget to the Village voters at the Annual Meeting (scheduled for July 11, 2022), pending the receipt of a possible modified Town of Manchester Highway Allotment estimate. Trustee Mariano seconded the motion, and a majority voted in favor.

There being no further business before the board, the meeting ended at 2:48 pm.

Respectfully Submitted,  
Missy Johnson, Office Administrator