



Village of Manchester, Vermont

PO Box 482
Manchester, Vermont 05254-0482
(802) 362-1515

APPLICATION FOR ROAD OPENING PERMIT (3 Pages)

NAME OF APPLICANT: _____

ADDRESS: _____

NAME OF PROPERTY OWNER: _____

WORK PERIOD START _____ FINISH _____

TYPE OF USE: _____ Residential _____ Business _____ Institutional

TYPE OF PERMIT: _____ Driveway Curb Cut _____ Secondary Curb Cut
_____ Water Service Connection _____ Sewer-Service Connection
_____ Sidewalk or Other Repair _____ Other (Specify Below)

THE FOLLOWING DOCUMENTS MUST ACCOMPANY THIS APPLICATION

1. Written consent of adjacent property owners.
2. Property survey showing the following:
 - a. Location of the structure to be served;
 - b. Proposed curb cuts;
 - c. Water and sewer service lines and their connection points.
3. Copy of bond in the amount of: _____
4. Indemnification agreement, if required: Yes _____ No _____
5. Certificate of Insurance : _____

All work performed shall be accomplished in accordance with the applicable requirements of this permit; all/updated state and federal compliance for Residential and Commercial drives and roadways, as promulgated by the State Vermont Agency of Transportation and Manchester Village Repair Specifications. Project may also be subject to the Town of Manchester specifications. Applicant is responsible for obtaining all necessary information for the construction/repair from the appropriate agencies.

It shall be the responsibility of the person digging or disturbing within the limits of a sidewalk or public road to fully restore said road, sidewalk and curbing to the same condition as existed prior to the digging or disturbance. This includes marble sidewalks.

Insurance: Before commencing work on this project the Contractor must provide certificates of insurance to show the following minimum coverages are in effect. Contractor agrees that it will provide and maintain during the entire term of this Agreement the following insurances with at least the indicated amounts of coverage and provide the Village a certificate of insurance showing such coverages before providing any services under this Agreement: (1) Commercial General Liability insurance coverage with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 in aggregate; (2) Business Automobile Liability coverage with total liability limits of at least \$1,000,000; and (3) Statutory Workers' Compensation insurance. If Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance Contractor may provide a fully executed Non-Employee Work Agreement specifying the particular provision of 21 V.S.A. §601(14)(F) that exempts Contractor from having to carry such coverage.

Hold-Harmless: In consideration of the agreement of the Village of Manchester to authorize Contractor to perform certain services within the Village of Manchester boundaries, I agree, and for myself/ourselves and my/our heirs executors and administrators agree to indemnify, defend and hold forever harmless the Village of Manchester its officers, agents and employees from and against any and all claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants or employees of either, or from any action or failure to act on the part of myself or the company, or the agents, servants or employees of either, while performing services in the Village of Manchester.

Any above ground construction required in connection with this application may require approval of the Planning Commission, and the issuance of a zoning permit from the Village of Manchester. Any questions regarding the need for such a permit should be addressed to the zoning administrative officer.

The Town Clerk's recording fee of \$45.00 must accompany this application. The Board of Trustees will advise of any other fees that may be required.

Applicant's Signature: _____ Date: _____



BOARD OF TRUSTEES ACTION

___ Approved ___ Approved with Conditions ___ Denied Date: _____

Conditions/Comments: _____

(Signature)

By: Trustee or Duly Appointed Agent

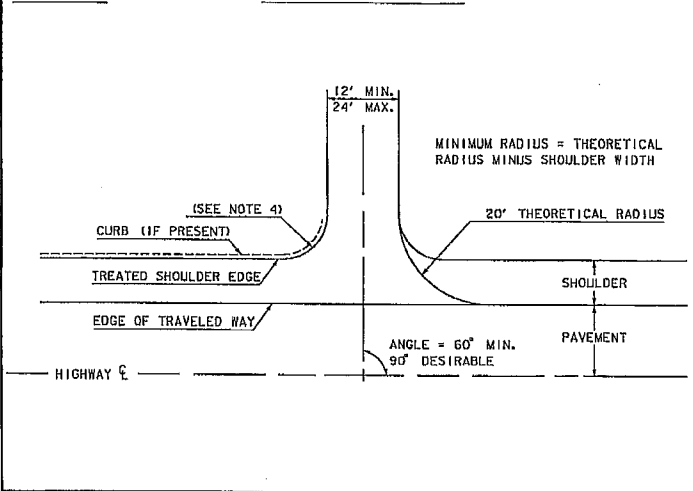
VILLAGE OF MANCHESTER BOARD OF TRUSTEES

(Print Name)

(Signature)

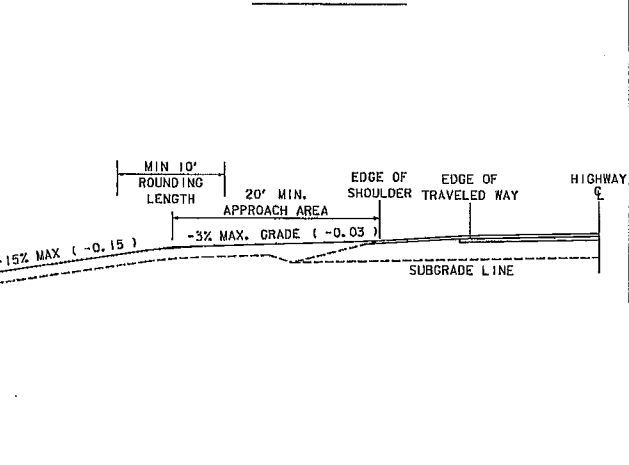
DETAIL A

RESIDENTIAL DRIVE



DETAIL B

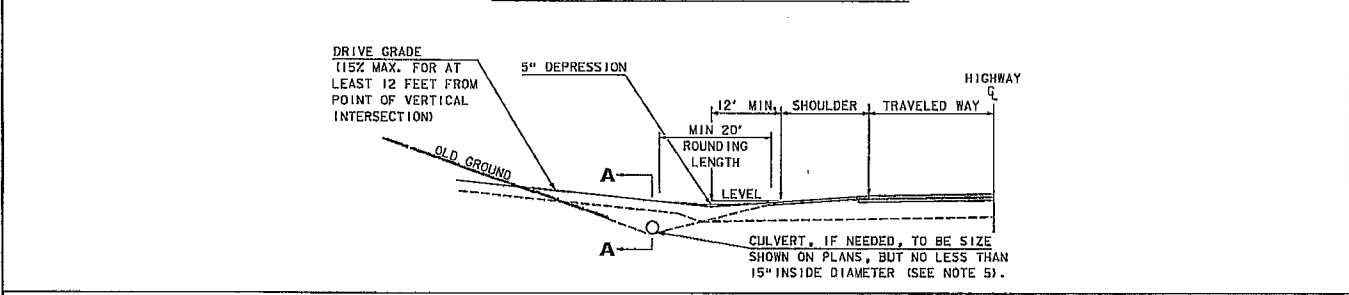
PROFILE OF DRIVE INTERSECTION (FILL SECTION)



- THIS SHEET IS INTENDED FOR USE BY DESIGNERS ON HIGHWAY PROJECTS AND IN CONJUNCTION WITH A PERMIT FOR WORK WITHIN HIGHWAY RIGHTS OF WAY. ALL CONSTRUCTION REQUIRED BY THE PERMIT AND INDICATED ON THIS SHEET SHALL BE THE RESPONSIBILITY OF THE APPLICANT AND IS SUBJECT TO THE APPROVAL OF THE VERMONT AGENCY OF TRANSPORTATION. WHEN USED WITH THE PLANS FOR A HIGHWAY CONSTRUCTION PROJECT THIS SHEET IS INTENDED TO BE A GUIDE FOR THE DESIGNER CONCERNING DRIVE WIDTHS, HORIZONTAL, VERTICAL AND GEOMETRIC CHARACTERISTICS.
- DEPTH OF SUBBASE AND PAVEMENT TO BE THE SAME AS HIGHWAY OR AS SHOWN IN DETAIL D WITHIN THE LIMITS OF THE HIGHWAY RIGHT-OF-WAY.
- VEHICULAR ACCESS FROM PARKING AREAS TO THE RIGHT-OF-WAY AT OTHER THAN APPROVED ACCESS POINTS WILL BE PREVENTED BY THE CONSTRUCTION OF CURBING OR OTHER SUITABLE PHYSICAL BARRIER.
- IF CURB IS PRESENT, SEE APPROPRIATE CURB DETAIL STANDARD.
- CIRCULAR DRAINAGE CULVERTS UNDER DRIVES SHALL HAVE A MINIMUM INSIDE DIAMETER (I.D.) OF 15" OR AS OTHERWISE SHOWN ON THE PLANS. PIPE ARCHES USED UNDER DRIVES SHALL HAVE A MINIMUM INSIDE CROSS-SECTIONAL AREA EQUIVALENT TO THAT PROVIDED BY A 15" CIRCULAR PIPE. 15" CULVERT IS ROGER THAN 15" IS LOCATED UPSTREAM OF THE PROPOSED CULVERT THEN THE NEW CULVERT SHALL, AT A MINIMUM, MATCH THE SIZE OF THE UPSTREAM CULVERT.
- THE OFFSET BETWEEN THE PROPERTY LINE AND THE EDGE OF THE DRIVEWAY MAY BE GOVERNED BY LOCAL ZONING LAWS. DRIVEWAY WIDTH RESTRICTIONS SHOWN PERTAIN ONLY TO THE AREA WITHIN THE HIGHWAY R.O.W. OR THE END OF THE TURNING RADIUS WHICHEVER IS GREATEST.
- DRIVEWAY GRADES STEEPER THAN THOSE SHOWN MAY BE ALLOWED AS LONG AS A 20' APPROACH AREA IS ACHIEVED FOR THE VEHICLE TO PAUSE BEFORE ENTERING THE HIGHWAY.
- THIS STANDARD APPLIES TO FIELD DRIVES, LOGGING DRIVES, AND RESIDENTIAL ACCESSES SERVING UP TO TWO SINGLE FAMILY HOMES OR A DUPLEX. FOR LARGER RESIDENTIAL DEVELOPMENTS, SUBDIVISIONS AND OTHER COMMERCIAL ACCESSES SEE VTRANS STANDARD B-71B.
- INTERSECTION SIGHT DISTANCES, AND STOPPING SIGHT DISTANCE, EQUAL TO OR GREATER THAN THOSE SHOWN BELOW, SHOULD BE PROVIDED IN BOTH DIRECTIONS FOR ALL DRIVES ENTERING ON PUBLIC HIGHWAYS, UNLESS OTHERWISE APPROVED BY THE AGENCY OF TRANSPORTATION. INTERSECTION SIGHT DISTANCE IS MEASURED FROM A POINT ON THE DRIVE AT LEAST 15 FEET FROM THE EDGE OF TRAVELED WAY OF THE ADJACENT ROADWAY AND MEASURED FROM A HEIGHT OF EYE OF 3.5 FEET ON THE DRIVE TO A HEIGHT OF 3.5 FEET ON THE ROADWAY. STOPPING SIGHT DISTANCE IS MEASURED FROM AN EYE HEIGHT OF 3.5 FEET TO AN OBJECT HEIGHT OF 2.0 FEET ON THE ROADWAY.
- FOR DRIVEWAY AND INTERSECTION SPACING DISTANCES REFER TO THE "VERMONT AGENCY OF TRANSPORTATION ACCESS MANAGEMENT PROGRAM GUIDELINES" LATEST REVISION.

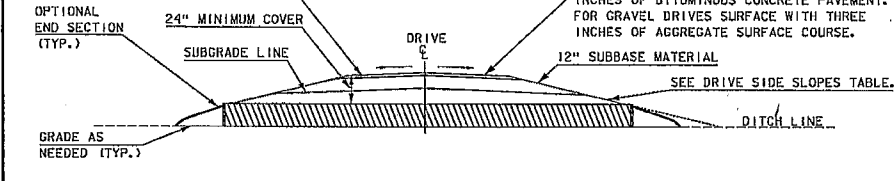
DETAIL C

PROFILE OF DRIVE INTERSECTION SHOWING 5" DEPRESSION (CUT SECTION)



DETAIL D

SECTION A-A



DRIVE SIDE SLOPES TABLE

LOCATION OF SLOPE		SLOPE RATE
DESIGN SPEED > 40 MPH		1:6 OR FLATTER
URBAN AREAS, OR DESIGN SPEED < 40 MPH		1:4 DESIRABLE 1:2 ALLOWABLE
OUTSIDE CLEAR ZONE		1:2 OR FLATTER

SIGHT DISTANCE TABLE

POSTED SPEED OR DESIGN SPEED (MPH)	MINIMUM STOPPING SIGHT DISTANCE (FT)	MINIMUM INTERSECTION SIGHT DISTANCE (FT)
25	155	280
30	200	335
35	250	390
40	305	445
45	360	500
50	425	555
55	495	610

THE ABOVE VALUES ARE TAKEN FROM THE 2011 AASHTO "A POLICY ON GEOMETRIC DESIGN OF HIGHWAYS & STREETS."

REV.	DATE	DESCRIPTION
0	JUL. 1, 2019	ORIGINAL APPROVAL
OTHER STANDARDS REQUIRED:		

RESIDENTIAL DRIVES



STANDARD B-71A